

New Supplier Form

Instructions

A Supplier record cannot be created unless all details and documentation are provided. You are **required** to complete the forms and return all documentation to GlobalProcurement@mavenir.com

1. Bank Documentation

Bank details must be provided on either a

Logo document

Official bank letter

Check sample

Invoice sample

2. W8 or W9

- **For US Legal Entity** – please provide a correctly filled out [W-9](#) Form. Form must be signed and name on form and invoice must match (original form is required).
- **For non-US Entity** – please provide a correctly filled out [W-8](#) Form for Individual or [W-8BEN-E](#) for Entity. Form must be signed and name on form and invoice must match (original form is required).

3. GDPR (General Data Protection Regulation)

Applies to all companies processing and holding the personal data of data subjects residing in the European Union, regardless of the company's location. More information can be found at this link <https://www.eugdpr.org/>

- Is your company in full compliance with GDPR? **Select an answer** Yes No
- You must provide a copy of the company's GDPR Statement.

4. HSE Certificate

- For **UK Legal Entity ONLY** – please provide HSE Certificate

5. If applicable

- Copy of Mavenir Signed Agreement / Statement of Work
- Diversity Certification if applicable

Classification	Certificate Number	Expiration Date
Hub Zone <input type="checkbox"/>		
Minority Owned <input type="checkbox"/>		
Women Owned <input type="checkbox"/>		
Veteran Owned <input type="checkbox"/>		
Other <input type="checkbox"/>		
Not Applicable <input type="checkbox"/>		

Please fill in complete details

5. Supplier Details

Supplier Full Name:	
Supplier Registration Number:	
VAT number:	
GST #: <i>(applicable for India)</i>	
Income Tax PAN # <i>(applicable for India)</i>	
Address:	
City:	
State:	
County: <i>(For US only)</i>	
Country:	
Postal Code/ZIP:	
Phone Number:	
Supplier Contact Person:	
Contact E-mail address:	
E-mail address for Purchase Orders:	
E-mail address for Remittance Advise:	
Supplier Service / Occupation:	
Scope of Services:	
Agreement Effective Date:	
Agreement End Date:	
Initial Term (Duration):	
Payment Terms <i>(altered according to contract)</i>	NET
Mavenir Focal Point:	

6. Banking Details

Bank Name:	
Account Name:	
Account Number:	
Swift No:	
IBAN Number:	
Routing Number/ABA (USA/Canada):	
Sort Code (UK):	
IFSC Number (India):	
Invoice Currency:	
Payment Currency:	

For any questions please contact: GlobalProcurement@mavenir.com